

HMC Management Board Meeting Minutes (August 9, 2008)

Call to Order: Fred Fath called the meeting to order at 10:00 AM.

Roll Call: Fred Fath, President/Treasurer, Kathryn Deuster, Vice President, Janet Podell, Secretary; Judy Grienke, Assistant Treasurer, Eric Bergson, Member at Large, Doug Allen, Island Manager

Previous Board Meeting Minutes: Fred Fath made a motion to accept the July '08 meeting minutes. Motion carried.

Correspondence: One piece of correspondence (email communication from a member concerning late fees) was received during the month.

Finance:

- Fred Fath reported that we have a \$40K carryover of unspent funds from this year's budget that will be applied to miscellaneous expenses for next year. Income from ferry fees increased as expected in July. At this time our expenses are in line with the plan. The remainder of the budget is on target.
- **Fred Fath made a motion to pay the bills. Motion carried.**

See Island Manager's written report for additional details of the following areas.

Administration:

- Doug Allen reported that one of the projects to be completed during this year's dry dock will be building another ladder to match the one already installed at one end of the ferry.
- HMC will be hiring Security Masters again for the upcoming Labor Day holiday weekend. It was discussed that the community needs a number to call in the event the officer needs to be contacted. The island contact persons will be Mike Shettlesworth, and Kathy Deuster, They will have direct access to the Security Officer. Doug will check with the company to see if they will allow us to provide the officer's number for member direct access.
- There was discussion on ways to more effectively enforce burn bans. A notice will be placed in the Beachcomber about following burn ban rules.
- A member has requested the use of the new open patio for periodic entertainment purposes. Discussion followed concerning whether permissions should be handled the same way as the Community Center (where rental fees apply) or the North Beach Pavilion (where no rental fees are imposed but space must be reserved). The Board decided to maintain the same set of rules for the patio as applies to the North Beach Pavilion.
- HMC is now ready to take credit cards in payment for assessments and other fees. A discussion followed on the fee that will be applied to all credit card transactions. Carolyn Snyder reported that she has seen fees between 3-5% per transaction. Carolyn also reported that we are subject to monthly flat fees by the processing bank regardless of the volume of credit card usage. Fred Fath suggested an initial 3% fee be applied to all credit card transactions. And if the credit card is denied, the penalty fee will be the same as the Non-Sufficient Funds penalty currently in place. **Fred Fath made a motion to move forward with this plan. Motion carried.** It was noted that additional services may be added later (prepaid accounts, etc.) as the program matures. Notation of this will be included in Beachcomber.
- The golf cart clinic is scheduled for the weekend of the Labor Day holiday. The contractor will be requested not to bring his trailer over for this clinic or we will suggest that the schedule be changed. Kathy Duester will coordinate this with the contractor.

Legal:

- See Island Manager's report

Land Use:

- Kathy Deuster reported that members have requested permission to trim/top trees on HMC property. She and Doug Allen assessed the request and provided permission.
- A tree on the right of way at West Herron and Herron Lane needs to be removed for safety reasons. We will request that Peninsula Light perform this service. Additionally, another member requested permission to trim bushes/shrubbery around their property.

Transportation:

- See Island Manager's report

Rules & Regulations:

- Gary Soriano has notified the Rules committee of his resignation. Max Hochenadel has volunteered to join the committee and take his place. **Kathy Deuster made a motion to grant this request. Motion carried.**
- The Rules Chairman will be putting an ad in the Beachcomber soliciting volunteers for the Committee. She stated that she has been wearing two hats and would like to have someone relieve her of either the Chairman's position or Secretary.
- A member has requested that we lift the rule prohibiting trailers to be left at North Beach during holiday weekends when boat races are scheduled. He conferred with the Parks chairman who felt this would not be a problem. A sign could be posted notifying members of this waiver. The Board agreed to defer the decision until next year. It could be implemented in time for next Memorial Day.
- Two rules violation hearings were conducted in the last month. Both were resolved.
- Two new complaints were filed in the last month.

Emergency Preparedness:

- A defibrillator has been purchased for the island. There was extensive discussion about where it should be stored to provide maximum availability in the event of an emergency. A suggestion was made that for large community events at North Beach, it be brought down during the event. There was additional discussion about the possibility of storing it outside in a weather-proof alarm box or have the alarm company install a switch tied to the building alarm. Doug Allen will research the cost of installing a cabinet outside of the Community Center building. Until this is complete the unit will be stored at the Community Center. Eric Bergson suggested that we consider purchasing another unit for the ferry.
- The generator is finally off the ferry. It needs a tune up and the battery is dead. Dallas Amidon will contact Monty (the outboard contractor) who could be hired to do the work.
- On August 19th at 9:30 there will be a 2 hour fire evacuation drill at the Community Center. All members are welcome to attend.
- Carole Crowley reported that we should obtain an emergency evacuation alarm such as an air raid siren and mount it on the roof of the Community Center. The Pierce County Fire Chief had indicated that there are several alarms available around the County. Carole will look into obtaining one for the island.

Water:

- The Draft Water System Plan has been provided to the engineer who will make suggested modifications and include a section that addresses financing issues.
- There was a reminder to members about shutting off the water to their property whenever they leave for extended periods.

Parks:

- There will be a work party on Saturday, August 23rd. Tracy Anspach needs volunteers. The projects to be tackled are: the swim platform repair, South Beach railing, and installation of replacement glass for sign at top of Ferry Road. Tracy reported his budget is on track with all planned projects.
- Doug Allen reported a new sign will be placed at North Beach designating Parking/No Parking areas.

- The Board will rescind the 24 hour limit for boats at the North Beach Marina during the dry dock.
- There was a report out on the light pole at North Beach - Doug Allen discussed this with Peninsula Light who is anxious to turn over ownership to HMC. They will provide whatever accessories we need (including light bulbs) to make this viable for the island. Doug recommended that we accept this gift. He will ask Peninsula Light about our options when it comes time to replace the pole. **Kathy Deuster made a motion to accept the Peninsula Light offer. Motion carried.**
- The fire pit at North Beach has been cleaned and is now safe to use.

Roads:

- The new road signs have arrived. We still need to make a decision about the material for the poles. As previously reported, metal poles are expensive. Al Moren was not in attendance for further discussion. Doug will ask Al to report back on the various cost options.
- The new improved saltwater pump has been installed and is in operation at North Beach.

Old Business: None

New Business:

- Eric Bergson proposed that we develop a system that would electronically mechanize ferry fees and allow them to be charged to a credit card. This would involve the development of some hardware and software to implement the system and could be patterned similar to the process used by the Good-To-Go system which permits individuals to pre-fund an account that is drawn down as used. This will be studied further as our credit card process matures.

Boosters:

- There will be a Potluck tonight at 6:00 PM
- A dance is scheduled at the North Beach Pavilion on Saturday, August 30th.
- The Labor Day schedule of events is ready to be published.

Beachcomber:

- The next Beachcomber will be the August issue. Inputs are required electronically no later than 5:00 PM on Wed. August 13, 2008. The Beachcomber Editor is beachcomber@herronisland.org.

Adjournment: Kathy Deuster made a motion to adjourn the meeting. Motion carried.

Respectfully submitted,

Janet Podell
Secretary