

**HMC Management Board Meeting Minutes**  
**August 13, 2011**

**Call to Order:** Mark Anderson called the meeting to order at 10:00 AM.

**Roll Call:** Mark Anderson, President; Gary Wanzong, Vice President/Asst. Treasurer; Dianne DeGood, Secretary; Judy Greinke, Treasurer; Pat Zazzo, Member at Large; Claudia Ellsworth, Island Manager (IM).

Doyle Parnell and Dianne DeGood announced they would be recording the meeting.

**Previous Board Meeting Minutes:** Mark moved to accept the July 9, 2011 meeting minutes. Motion carried.

**Correspondence:** There were seven items of correspondence received during the month:

- Email from Key Peninsula Council informing us of open seats on their Council
- Letter from a concerned Member concerning cleanup on the lot behind him and also about individuals harassing and vandalizing other people and their property.
- A Class Action Settlement Notice if we had purchased Commercial Insurance Policies from January 1, 1998 through December 21, 2004
- Letter from the IRS in regards to our application for exemption for the Water Utility
- Notice from Key Bank of a maturing CD
- Email from a Guest about a Ferry Crew complaint
- Email from a Member about the Honey Bucket truck speeding

Pat Zazzo asked if we had insurance during the dates noted on the Class Action Settlement Notice and Claudia Ellsworth confirmed that we had. But according to the letter, we would receive part of a settlement unless we opt out of it. Mark Anderson commented that usually Class Action Settlements distributed a minimal amount. The rest of the correspondence was addressed as the subject matter came up over the course of the meeting.

**Finance:**

- Judy Greinke presented the bills to be paid with the addition of one for gasoline that was turned in this morning for \$19.60. **Judy moved to accept the bills as presented. Motion carried.**
- The other part of the finance report was on assessments. Because some of the delinquencies have paid up, we have \$8,000 more in our bank account than we had anticipated.
- Ferry Fees are pretty much where we expect them, with having a month and a half left in this fiscal year.
- All other departments are under the budgeted amount, except the water department which is over because we are paying for bills that will be reimbursed by USDA when we get our interim financing.

**Administration:** See the Island Manager's report for miscellaneous Administration issues not directly addressed here.

- Thanks to Karl Schaefer and Allen Moren for replacing the yield sign on Ferry Street; to Deb Kraft for painting the mainland waiting shed; and all the ballot validators and ballot counters.
- The State Department of Natural Resources will be sending three staff members to review our use of aquatic lands on the North Beach and Ferry terminals prior to renegotiating our lease with them. We are not sure what they want to do, but sure that it won't result in a lower bill on our leases.
- In an effort to continue getting Members into compliance with Pierce County Health and Safety codes, four letters were sent out on properties that had derelict vehicles. One Member immediately responded and said that he was working on it. We have not heard from the others. Two or three Members have come to the office to ask how they could address issues on properties around them. We have a link on the website to a form from the Health Department which also gives their phone number. The complaint form is short, but can be sent to the Health Department electronically. They are limited on staff, so it may take some time for them to respond.

**Water System Project:**

- Thank you to the members of this Committee; Steve Chapin, Kathy Deuster, Judy Greinke, Ed Hovde, Allen Moren, Dick Mowry and the Pottorffs.
- The Committee and the Board reviewed a series of "policy questions" regarding the contractor access, work hours and other project details. Recommendations were made for the construction protocol, which will become part of the bid documents. They have been looking at the map of the island to identify service meter locations.

- Allen Moren stated that he got Karl Schaefer and Jester Purtteman together so that some of the information Karl has could be used by Jester. They found out they could share some of the files to reduce the number of questions that Jester has to complete the work.
- One of the big issues that the Committee has is how to communicate with Members when they are working on the project. Northwest Water Systems is working on a “robocall” system to call and give short notices to the Members when they are working in their area. It is not completed yet, but we will get some pricing and see if this will be a cost-effective way to notify Members about outages, road closures, or just that they are working in their street. If Members are not on the Email distribution list, please call Carolyn Snyder in the office, or email her stating that you want to be put on the Email Distribution list, which is the best way to be notified about emergencies at this time. We will be preparing a letter to go out to individual Members listing the keys points of what to expect when the water system is being installed.
- **USDA Visit** was originally scheduled for August but, because of a Federal budget issue, it is now delayed until September. We are going through all the paperwork that is involved with the USDA loan before selecting a contractor. Then once we have selected a contractor, we will submit to the USDA for final approval of the contractor.
- Mark Anderson commented that we would look for certain specifics that are outlined in the Water Utility System Protocol when we are looking for a contractor. The outline is a guideline that would be administrative in nature and help define some of the details we need from the contractor during the installation.
- Dallas Amidon commented that since Washington Water has been with us for a while, and life as it is, leaks don’t always happen between 9 and 5. So how and what number do Members call to get in touch with Washington Water in the off hours? And what plan does Washington Water have to come over and take care of these problems? When can we enlist Scott Schultz to come and help? We can’t give him permission, but they can give the approval for him to help. These are all complications that people have and when we have weekenders out here, it becomes an issue. It might be helpful to have a detailed explanation on how to contact Washington Water after hours. Washington Water is used to dealing with the mainland world where they don’t have to deal with a Ferry or low tides.
- Claudia Ellsworth explained that Washington Water does have the authority to call the Ferry if it is a true emergency. We have an agreement with them that makes them the first point of contact. If they don’t want to come over or if we don’t want them to come over, then they have the authority to contact Dick Mowry, Steve Kramer, or Scott Schultz to try to find out what the problem is and what resources might be needed. When Washington Water uses an Island resource, they let the Office know, so that when one of our people turn in a bill for their time, we already know that he was called to help.
- Dallas stated that it is still a brand new thing, and the General Membership needs a review, should they have a problem.
- Mark Anderson stated that it points out another issue on using island resources to fix a problem. You must get prior approval before going ahead. If you have the approval beforehand, then you will be reimbursed. If you don’t get prior approval from the Island Manager or Board of Directors and it is not an emergency, you will not get reimbursed.
- Linda Moren ask Claudia Ellsworth why Washington Water was not paying our people on the island, since we already pay Washington Water. Are we paying twice? Claudia explained that when there is a call, Washington Water bills it by the hour according to their fee schedule. If they enlist Dick Mowry, then he bills HMC according to his fee schedule. Washington Water reports all work done by islanders to the HMC office with anticipated hours needed. If we directly pay the people on the island, it avoids the mark up and travel time.
- Terrill Chilson commented that outsiders are using another resource without approval from the board, like the contractors using the Honey Buckets without prior approval. They are not aware that they have to get their own or that they may need prior approval. People come to the parks complaining about the Honey Buckets being dirty all the time. Maybe if the contractors got approval first, then maybe they could help pay for more cleanings. Mark Anderson explained that what he meant was that someone having an expenditure for repair work and not getting prior approval before doing the work and then turning in a bill. They should not expect to be reimbursed without prior approval.
- The correspondence from the IRS involved their offering us more guidance in setting up the Water Utility.
- Allen Moren asked why a tax exemption would be of benefit? Mark Anderson said that we have to be tax exempt so that we do not have to pay taxes on the gross water income we receive. But, for the water utility to be exempt, we have to file and request it.

- Gary Wanzong said that there is a new tax law where construction companies have to pay 2% on their inventory. So they are not stocking large inventory, which then delays everything else since they don't have the parts to complete the jobs. They are only ordering when they have the demand. The same goes for the Water Utility, which has an inventory of parts up at the well house. If we aren't tax exempt, then we would be subject to the 2% tax on the inventory.
- Allen Moren wanted to know how expensive it would be to get a tax exemption. Claudia Ellsworth thought it was around \$600. Judy Greinke then clarified that all the IRS is requesting right now is the Articles of Incorporation. She stated that it may take a little time and has to be done legally, but down the road it will be well worth the trouble because it will eliminate all the paperwork in filing the taxes every single year.
- Judy Greinke explained that this first year the water utility assessment will be on the set rate of \$20 per month. Members will get four water bills during this fiscal year. The first bill, which is ¼ of the yearly total (\$60), may be added to the mailing envelope with the assessment bill in October. The other 3 bills will be sent out every 3 months. Once our meters are in and we get a basis for the water usage, this may change. Quarterly billing will not change in this fiscal year. Members must write 2 separate checks, one to HMC Management for assessments and one to Herron Island Water Utility for their water bill. As of now, we haven't found a way to co-mingle funds from HMC and the Water Utility.
- Linda Moren asked why is the Board of HMC also going to be the Board of the Water Utility? Wouldn't it be easier to get Board Members to run for the Water Utility Board? Mark Anderson commented that up until this time, the HMC board has been functioning as the Water Utility Board. Right now, we have a shortage of people volunteering. We are still looking for a Chairman for the Emergency Preparedness Committee and members for the Rules committee. Mark stated that he would love to see more to see more people on the Board and more at Board meetings. Frank VanRavenswaay asked about adding more board members, maybe taking the one who came in second place. Mark said that since the board membership has to be an odd number we would have to take two additional members. Two years ago, we had to ask Gary Wanzong to join the ballot to get enough people to be on the Board. Hopefully that will change and we can have more people interested.
- Dallas Amidon stated that he thought that the total water assessment for October 1, 2011 through September 30, 2012 will be \$640, the HMC assessment will be \$1,575. Judy Greinke explained that we are only charging \$20 per month, which would only be \$240 for the full year. Gary Wanzong thought that maybe Dallas was jumping ahead to the next year when people will be making payments for a base fee and the water usage. Dallas asked whether the base fee and the water usage would support the daily operations of the Water Utility? Judy explained that it does not include the Capital Improvement fee of \$6,000 that members have a choice of paying up front or putting on a 40 year plan. Our quarterly bill (every 3 months) would be \$60. Dallas commented that he was happy that his numbers were wrong.
- Steve McNair asked about the contract time with the contractors. Are we going to add in completion dates and cost overrun control? Mark Anderson clarified that it will be a standard provision in the contract. Claudia Ellsworth said that there are already standard penalties added to the contract with the engineers
- **Water System Maintenance and Operation:** Sometime next week five of your neighbors will be getting letters asking for water samples. These are permanent residents who live in homes built between 1980 through 1989. They are to collect a water sample on Tuesday, August 23 and bring it to the Office. Claudia will take those samples to Washington Water for testing. They are monitoring lead and copper content in the water. This test has to be done every three years.
- Terrill Chilson asked how we are going to resolve the billing of the HMC assessment and the Water Utility billing in October. Will we send out 2 separate bills in October? We already know that it costs around \$1,000 to send a mailing to all members. Could we eliminate some of the mailing costs by sending the water bill with the assessment bill? She also wondered if there was a way to set up a holding account for the checks to go into and then disbursed to each entity. Mark stated that Law Firms usually have a Trust account set up for payments and then money is disbursed from there. Could we let people know that they are only getting billed twice a year and they can either pay the \$120 for the Water Utility at that time, or they can pay \$60 in October knowing they will owe another \$60 in January? It would be similar to the Property Tax bill. You only get one notice, but know that if you pay half the first time, you won't get a notice for the second half, but are responsible for paying it on time. Mark Anderson stated that this would place an administrative load on the office and might be more time consuming than just sending out the bills four times a year. This is something we need to talk about and come up with a solution.

- **Fire Department Liaison:** On Friday, August 5, the Fire Department responded to a call about a contained recreational fire on private property, at a time when there was no burn ban in effect. The Fire Department responded at 9 p.m. and it was necessary for the Ferry crew to take them back to the mainland. Although the Fire Department noted that the fire included a few pieces of building material (not allowed) the situation could have been resolved between the neighbors without the expenditure of HMC resources and the fire department to make the lengthy trip from the mainland. They are extremely short of resources and when they come over here, it leaves no one back at Station 16 should there be another fire on the mainland, or an accident or a medical emergency. In those cases they have to pool from the next closest fire station and response time is longer.
- The Burn Ban is in effect August 8<sup>th</sup> through September 30<sup>th</sup>. This applies to all outdoor burning except small recreational fires in established fire pits in campgrounds or private property with the owner's permission. Under the Island rules, Section F, the Board has the authority to declare a stricter burn ban than the county, given the special conditions and inaccessibility of the island. Judy Greinke thought that we allowed recreational fires with a screen cover during the burn ban. Mark Anderson suggested until we need to make a stricter Burn Ban, we should just make strong recommendations against recreational burning. He will add that to the President's message.
- Linda Moren commented on how over the last several years, we have had neighbors turning in neighbors over little fires that were legal. They have called the fire department when it was very unnecessary. She wanted to know if we could start charging those people who call in a false alarm, especially charging them for the added Ferry Runs. It usually takes two extra Ferry Runs which amounts to \$400. Mark Anderson said that one of the factors that comes into play, is at what point do we tell people this is appropriate for a 911 call and this isn't appropriate for a 911 call. Whenever a 911 call is made, they are required to respond. It really should be up to our good conscience as to whether it warrants a 911 call. Sometimes just using common sense and finding out if it is a true emergency before you call could make a difference. If someone is in danger or their property is in danger then yes, it warrants a call. Can we charge them for the costs on these non-emergency calls? Only if it is a flagrant or malicious call and it would have to be on a case basis. We wouldn't be out to punish the person who called, but just to get the reimbursement for the cost of having the Fire Department come over. Many of these could be resolved just by being a good neighbor and going over and talking to the neighbor involved. If you simply call 911 because you see smoke or a fire, and take no other action to check on the welfare of those involved, then it may not be an appropriate call. Linda Moren stated that this time the Fire Department was upset, because they were called and they are very short on resources. She suggested that when we have calls we should find out from the Fire Department if it was a legitimate call. Mark Anderson stated that it does take our resources, which is Island money that could be used in better ways. A bigger price we are paying is that we also get a poor reputation from the Fire Department.
- Frank VanRavenswaay stated that he was not sure where it developed from, but Judy Greinke said that we allowed recreational fires during a burn ban if we had a screen over it. Just recently we had someone burning continuously for two weeks and we had smoke filling the air. If you have your windows open at night the smoke fills your house and you wake up in the middle of the night thinking a house might be on fire. He suggested that 10 o'clock at night should be the latest time allowed for a fire. He doesn't want to discourage marshmallow roasts because they are great ways to get together. Mark Anderson suggested that someone put a list of what we expect on the conduct of these recreational fires, such as the timing on fires, attendance, screens or other protective materials. Let Members know that these are recommendations for now, and maybe later if they aren't followed then they could be added to the Rules. Frank VanRavenswaay agreed to start on a list. Terrill Chilson said that she pulled up a list on the Pierce County website on what is allowed in a recreational fire. She suggested this might be a start and offered to send it to us to add to the Beachcomber. Eric Bergson said that we need to be very careful in what we do to discourage 911 calls. If there is repetitive abuse then it should be addressed. The burn ban we have now, limits it to only recreational fires. Burning for 2 weeks straight is not a recreational fire.
- Dorian Brown asked that Members just be courteous when they burn and let the neighbors know before they start, so that smoke doesn't fill their house before they shut the windows. Some people are allergic to smoke and would like to know ahead of time. Mark Anderson commented that courtesy goes much beyond that. If you get to know your neighbors a little bit, you get a much better sense of who you are reporting or a sense of your neighbor as a person.
- Terrill Chilson commented that calling 911 also affects the crew. They don't mind being there, because it is part of their job. But if they go out in the middle of night, they might be grumpy the next day. When the crew gets the call, it sets everything in motion because they don't know what the emergency is. We should exercise good judgment when we call 911. Dorian Brown suggested that there are non emergency numbers they can call to get advice. There are also air quality numbers in the Office people can get.

**Emergency Preparedness:** We are looking for Members who would volunteer to chair this Committee.

**Legal:** Our current delinquency rate is 1.5%. We currently have six delinquencies (Alonso, Barrett-Laine, Dwyer, McNally, O'Neill and TGC Development) and only one is with the lawyer and one is less than \$100. The remaining three will be sent to collections if they fail to pay by the end of the month.

**Parks:**

- Terrill Chilson announced that they will be pulling the docks on October 8<sup>th</sup> at 1:00 pm. Dianne DeGood volunteered to help feed the workers at the workday. Eric Bergson mentioned that his children had a lemonade stand over the 4<sup>th</sup> of July and they want to know how to they can contribute the money they made. They would like it to be put into the Parks Department budget.
- Eric Bergson also commented that small boats are parked at the North Beach in the same spot over the 24 hour limit. There was a sign down there and now it's gone, so maybe it should be replaced. Mark Anderson added there is a need right now for additional signage around the island, like at the South Beach and the replacement of street signs. How should we address this? Claudia Ellsworth said that Parks Department takes care of its own signs but other signs come from the office.
- Frank VanRavenswaay asked if vessels coming in that belong to guests have to be registered with the office to be parked at the North Beach? It was explained that if they are a guest, they must have a guest pass on the boat. If they don't have a guest pass, they shouldn't be parked at the North Beach.
- Sherri Anderson asked that everyone be careful at who they are accusing of parking more than 24 hours. We have commuters who leave every morning at 5:30 am and have a habit of coming back and parking in the same spot. Eric assured her that they know who the commuters are, but he was addressing this only to those who leave their boats at the docks for a week at a time.
- Linda Moren said the residents of Home and Key Center were having trouble with strange boats coming in and vandalizing and robbing homes and also coming in to use the Honey Bucket. And we just need to be on the alert.
- Getting back to the boat dock, Claudia Ellsworth announced that when the docks go back in the spring, they should be tying up to steel pilings. We are on target for the construction to begin in January, 2012.

**Roads:** Allen Moren thanked those who have been watering the roads: Dick Mowry, John Farris, Ed Hovde and Lonnie Kelley. Another question he had was that last December he was to take a look at a tree on South Madrona, near the Bravos. He recently saw that it was taken down, and wondered what budget it came out of? Claudia explained that it came out of the Roads budget. Allen Moren suggested that he would like to be notified when something is taken out of that budget. He also wanted to know where the wood went. Claudia explained that it was set out for whoever wanted it.

**Rules committee:**

- One complaint remains open. The final hearing for this will be later today at 2:30 pm. The board will need to approve the members of the Rules Committee who will be at the hearing. They are Max Hochanadel, Eric Bergson and Kathy Deuster. Doyle Parnell stated the he was involved in the hearing and encouraged anyone to come and attend. Mark Anderson explained that no Members of the board would be attending the meeting, so that if it continues on to the Board, they can have an open mind and not be influenced by what comes out of today's meeting.
- Terrill Chilson stated that she didn't know that the hearings were open to the public. Mark Anderson clarified that they can attend and only observe, but not interact or participate.
- Kathy Deuster asked that the Board make a motion to approve the committee members who would attend the today's hearing.
- **Mark Anderson moved that we approve Max Hochanadel, Eric Bergson and Kathy Deuster as members of the committee who would attend the hearing later today. Motion passed.**
- We need some volunteers to serve on the Rules Committee and they are going through a revision. Merry Kogut is leaving and working hard to incorporate what we have been doing. There might be some changes to the bylaws that would be consistent with what the Rules Committee recommends.

**Transportation:**

- An independent filming crew wants to shoot some shots with the Herron Island Ferry on Thursday, September 1<sup>st</sup>. Claudia Ellsworth has visited with John Farris and he thinks they can do it in the afternoon. We received an "Indemnification – Hold Harmless" agreement from Dana Hansen for the project and by signing it we will allow

the images to be filmed. HMC would receive \$350 for the 1<sup>st</sup> hour and then \$75 for each 15 minute increment. The “Indemnification – Hold Harmless” agreement will make sure that they are responsible while on board and they will not hold us liable while they are filming. The intended use of the Ferry is for their nine member crew to ride the Ferry with their van. The van will be the only vehicle on the Ferry. The “Indemnification – Hold Harmless” agreement is in case there would be any claims made, they will step in and defend us. The “Director’s Release” is to release the images they are taking for their particular purpose. Some of the language in the agreement states that we still retain rights in case they would use it unlawfully. If they say something in this production that constitutes slander they will not be allowed to do that.

- Terrill Chilson asked if we were protecting the Crew? Will they have an option of having their pictures taken or their names used? Mark Anderson explained that since they are employees of HMC, we haven’t talked about that. Claudia Ellsworth said that the Crew is protected, since they are part of HMC. If they are concerned about privacy issues, then we will take that up with them individually, or we can use a standby person to fill in.
- **Mark Anderson moved that we execute the “Indemnification – Hold Harmless” agreement and the “Director’s Release” as contained in the Board member’s packets for the film crew on September 1, 2011, subject to review by the rest of board and comments to be made, must be made within a week from today.**
- Mark added, for discussion purposes, that it is good to get them signed and let them know that if any of the Board members have an issue with it they have until Friday of next week for any revisions that have to be made.
- **Motion carried.**

**Technology Committee:** Mark Anderson asked Eric Bergson if he was on the technology committee. Eric stated that he is not currently working on the committee. Mark asked if a charter existed for the Committee? Eric confirmed they didn’t have a charter yet. Fred Fath continues to work on an iPod application for the Ferry Pass System.

#### **Boosters:**

- Judy Greinke would like approval from the Board to have the “Hot August Nights” and the Labor Day Event, September 3<sup>rd</sup> go until midnight. Judy has consulted with the residents of the North Beach about the noise and extension of time and many of them agreed it would be fine.
- **Judy Greinke moved that the Booster’s be allowed to continue their events on August 13 and September 3 until midnight at the North Beach Pavilion. Motion carried.**
- Mark suggested that we have some documentation from the North Beach residents stating that they were okay with the extension of time. Judy said that she had some emails confirming it.
- Terrill Chilson reminded everyone that the Boosters were sponsoring “Hot August Nights” tonight with a “Car Show” on the east side of the parking lot on the North Beach. They will be putting up reserve signs at 1:00 pm. It all starts at 6:00 pm with a Potluck, Car Show and Karaoke at the North Beach Pavilion. She encouraged everyone to please participate.

#### **Beachcomber:**

- All items are to be sent electronically to the Editor at [beachcomber@herronisland.org](mailto:beachcomber@herronisland.org) no later than 5:00 pm on Wednesday, August 17, 2011, for the August issue.
- Dianne DeGood needs to have the articles beforehand and will communicate with the people who submit articles to help with content and editing. If you submit an article, we want your name on it. If it doesn’t have a name, it won’t be put in.

**Rumor Control/ Member Issues:** Linda Moren announced that she had about five of Karl Schaefer’s phone books and asked for a \$5 donation for each. This would go for ink cartridges and paper for this project. In the next update he will have a map with our route to the Hospital. If you don’t have your name in it, let him know, so that more residents can be included. Mark Anderson commented on how this is one job that someone has been volunteering and has done a good job. This kind of thing is what makes the community work together.

#### **Unfinished business:**

- Allen Moren said that he is getting the water reports for Karl Schaefer and Karl would like to know if he could get a link on the website so that members would know what the usage is. Mark Anderson said that he has looked at the reports Karl has done and they are worthwhile to have in our records, but may not be ready to put on the website. A bigger question is how do we get the word out as we complete the project? There is a lot to tell the membership about the Water Project, when we are in construction, and how long it will take and once it is up and

running, how it is going. Ultimately what we would want out on the web is the “as built” of the system. And this would be given to us by the contractor.

- Allen also asked if the board has made a decision on letting Karl have the water reports without having to pay the 20 cents per page. Mark stated that the Board would talk about it and take it into consideration.
- There are more Volunteer opportunities available for Members. We need two new message centers for the Island. The current ones are weathered and have been vandalized. It would help if they were a little bit larger than the ones we have now.
- Carolyn Snyder got a new copier and she really likes it. It has been a time savings addition to the office.
- Judy Greinke said that we talked about the garbage truck going first in line. But, we never really decided what to do. Terrill Chilson said that one reason they added the 9:30 run is for the garbage man and most days he leaves at 8:30. But she has noticed that people have the most unusual contraptions holding their trash and it has to take extra time to get the lids off. It was only the Monday of the 4<sup>th</sup> of July weekend that we had a problem. We were only addressing the three big holiday weekends when we could give him priority loading. In consideration for the garbage man, he was picking up the trash after the big weekend and had lots of extra. Mark Anderson suggested that we deal with the speeding on a case basis. He proposed to give him priority loading on the Holiday Mondays, so he can be over here on time and get his job completed without having to rush.

#### **New Business:**

- Mark Anderson asked whether anyone had noticed the changes on website. He explained that we have made changes with a new picture, different background color and boxes with added links.
- Mark added that there have been attempted break-ins and thefts on the Island. If you notice any issues, immediately bring it to someone’s attention. Be careful not only about your property, but your neighbor’s as well.
- Make sure that when you have guests on the island, they drive responsibly on the roads.
- Frank VanRavenswaay had a comment for the Office, Board and Ferry crew concerning passes for guests. Could we have a locked mail box down at the Ferry Dock on the Island side only for passes for the next day. This would eliminate congestion down there and people trying to get down to the dock to meet the crew to give them a pass. Mark Anderson suggested that we talk to John Farris to see if this is workable. Terrill Chilson stated that it would have to be in advance. Mark said that if they were left there the day before, then the crew would only have to check it first thing in the morning. It may not be as easy for contractors as it is for guests or routine vehicles. Frank suggested we have a trial run to see how it works. Beth Wanzong had a concern about putting money in the box which might create a liability issue for the crew. It might be best to only leave the passes.
- Linda Moren commented that every year they have a weekend where they have a lot of guests coming over. In the past she was asked to type up a list of those who were going on the Ferry. This year she was told that there is a new policy to have the individual passes filled out. She wondered if we have a policy change like that, could we could add something in the Beachcomber.
- Al Moren added that there were objections to the sign from Coast Exteriors. But we have lots of signs at the dock and that sign really doesn’t look out of place. Mark Anderson said that we should look at what we expect when we have someone put up a sign and keep things consistent.
- Mark Anderson announced that following this meeting, at noon, we will have a Special Membership Meeting to count the ballots for the August 2011 vote. We will need at least six volunteers to count ballots.

**With no further business, Mark Anderson moved that we adjourn the meeting. Motion carried.**

Respectfully submitted,

Dianne DeGood, Recording Secretary