

HMC Management Board Meeting Minutes
February 9, 2008

Call to Order: Kathryn Deuster called the meeting to order at 10:00 AM

Roll Call: Kathryn Deuster, Vice President, Janet Podell, Secretary: Mike Shettlesworth, Member at Large, John Dolan, Member at Large and Doug Allen, Island Manager.

Previous Board Meeting Minutes: Kathy Deuster made the recommendation to correct an error under Emergency Preparedness: change the word “use” to “buy” our defibrillator and add the word “use” the radios. (The committee chair reported that we are still waiting on approval by the Government to buy our defibrillator and use the radios.) **Mike Shettlesworth made the motion to approve the January 08 meeting minutes with the above corrections. Motion carried.**

Correspondence: Four items of correspondence dealing with audit, tree limbing, water consultant and Easter ferry run were received during the month. (See discussion in the appropriate sections below.)

Finance:

- A copy of the Auditor’s Report was received from our accounting firm. The financial discrepancies have been explained to the satisfaction of the HMC Treasurer. However, Kathy Deuster found fault with Note A. The term “assessable” unit and the “lots” owned that are for common use are not accurate. Fred will contact the auditor regarding the corrections needed.
- **Kathy Deuster made the motion to accept the audit contingent on the correction of the two inaccuracies under note A. Motion carried.**

- **Kathy Deuster made a motion to pay this month’s bills as submitted. Motion carried.**

Administration

- The Community Association Institute (CAI) reported that state legislation is being considered which will impact the way homeowner associations (HMC) develop their annual budgets. This is considered bad legislation. The Board directed the Island Manager (IM) to write a letter in support of CAI for defeat of this piece of legislation.
- The Puget Sound Clean Air Agency (PSCAA) is considering a permanent burn ban. Kitsap County has exclusion. Key Peninsula, a rural area, is generally opposed to the ban. The Board directed the IM to support the PSCAA and to write a letter in opposition to the ban.
- The date for the Annual Island (North Beach) burn was set for May 17th. Members may take yard waste to North Beach May 3-16th. No building materials are allowed. The IM will ask for the burn permit. Dick Mowry will assist with the burn.

Information:

- Aflac would like to offer their supplemental insurance plans to HMC employees. This would be insurance in addition to the insurance HMC provides. Employees can make individual decisions about the plans. If however, an employee chooses to purchase supplemental Aflac insurance, it would require some minor bookkeeping by the HMC office. **Mike Shettlesworth made the motion for Aflac to talk to our employees. If any employee decides to purchase the Aflac insurance, the HMC office will do the required bookkeeping. Motion carried.** See IM Report for further information.
- Due to his practice being very busy the HMC attorney is still working on some of the questions recently sent to him.

Land Use:

- There was discussion about cutting down the very large, very old maple tree in the Nature Park. It was felt that the tree has a potential for falling on the new fence once it is constructed, but more importantly is a safety hazard for any children who would play in it. **Kathy Deuster made a motion to have the IM get bids and remove the tree for the safety of the Park. Motion Carried.**
- The east boundary of the Nature Park is in question. Attorney Mark Anderson has been asked to investigate the situation.
- Rick Gonzales wrote to the Board requesting permission to “limb up” the HMC lot at 317 E. Madrona. The reason being that removing dead tree limbs would decrease fire hazard and increase neighbor’s property values. **Kathy Deuster made a motion to allow herself to meet with Rick at the HCM lot to discuss his exact plan. If Kathy, as Land Use Chairperson, feels that the plan is reasonable, she would give Rick the permission he requests; if she did not agree, the request would go back to the Board. Motion carried.** A liability waiver would not be required because he is a volunteer. Rick would remove all his debris from the lot. See IM Report for further information.

Transportation:

- Upon request from HMC, the Peninsula School District has rescheduled the school bus on Route 6 to allow the delivery of the island school children to the ferry dock in a timely manner for them to catch the 4 pm ferry. The change is working well; the ferry no longer has to wait for the children. Mike Shettlesworth has a letter from the School District that he will provide the HCM office.
- A member proposed mounting a clock(s) on the ferry so that it could be seen from the ferry deck. After discussion, this idea was rejected. See IM Report for further information.

Rules:

- No new information. The IM continues to work to resolve an old complaint.

Emergency Preparedness:

- Nothing new to report. Committee will meet March 11, 2008 at 10 am.

Water:

- Mike Davis presented the committee’s request to hire an engineering consultant. **After much discussion, Mike Shettlesworth made the motion that the Board approve a budget of \$9000.00 for the Water Committee to hire an engineering consultant to help the committee ask the right questions, define**

the scope and process of the project to arrive at an unbiased proposal ready package outlining the process to install our water system. Motion carried.

- Mike Davis will write an article on water conservation for the Beachcomber specifically for property owners to look for and correct water leaks on their private property.
- There is a free State workshop on March 12th on the State Water Revolving Fund. Mike Davis and Terrill Chilson will attend. The Board agreed to authorize mileage and food.
- The contiguous lots draft letter in the latest Beachcomber is no longer valid. Additional information has been obtained from the state which shows that a meter will not be required for future water availability to a lot. If the island has the water availability, it will provide the water. The water committee does need to know from the contiguous lot owners, who will want water in the future. This number is essential for the water plan.

Parks:

- Parks Committee met prior to the Board Meeting. The Committee anticipates presenting the North Beach shed plan and the South Beach hand rail plan to the Board at the March Board meeting. Work parties are planned as follows: Saturday April 19th at 9:30am, a Parks Earth Day/Clean-up Day. Need lots of volunteers. Meet at Goodpastor Park Friday April 25th 8am, put in the small boat docks. Volunteers needed. The Parks Committee anticipates using timber rounds to keep motorized vehicles off the baseball field. They also anticipate raising the border around the playground to better confine the rubber chips.

Roads:

- The island attorney provided the legal opinion that the HMC Board had the legal authority to cease maintenance of Fir Lane several decades ago. Also, that the current HMC Board has the authority to reopen and reestablish maintenance of all or part of Fir Lane. **Mike Shettlesworth made the motion that Fir Lane be re-established and maintained from East Herron to 208 Fir Lane. The north end of Fir Lane, which is impassable, will remain unchanged and will not be maintained. Motion carried.** See IM Report for further information.

Boosters:

- No activities are planned prior to Memorial Day Weekend. The cabinet in the Fire Hall/Community Center will be finished this month.

Beachcomber:

- Beachcomber editor at beachcomber@herronisland.org. All items to be sent electronically no later than 5pm on Wednesday, March 12, 2008. (The next Beachcomber is the March issue.)

Unfinished Business:

- A member asked about the status of our radios. Apparently progress has been made but the company that is giving us the radios is still working the government approval issue. We have no timeline.
- A member asked if any progress has been made on the environmental spillage fuel charge. There has been no new information/feed back.

New Business:

- Dallas Amidon asked the Board to reduce the cost of the special Easter ferry run. After discussion about not having the authority to change a fee after it has been established, three members offered to share the cost with Dallas; Dallas withdrew his request.

Respectfully submitted,

Janet Podell
Secretary