

## HMC Management Board Meeting Minutes

February 14, 2015

**Call to Order:** Gary Wanzong called the meeting to order at 10:00 AM.

**Roll Call:** Gary Wanzong, President Co-Treasurer; Janet Podell, Vice-President; Pat Zazzo, Co-Secretary; Dianne DeGood, Co-Secretary; Mike Graham Co-Treasurer; Claudia Ellsworth, Island Manager (IM).

Gary announced that Board members would be recording the meeting for the purpose of completing the minutes.

**Previous HMC Management Board Meeting Minutes:** Gary moved to approve the January 2015 HMC Management Board meeting minutes. Motion carried.

### **Correspondence:**

- Email from a Member thanking HMC for including the Water Billing article in the Beachcomber and on the website and requesting that the information be included with the water billing.
- Email from a Member questioning the law that requires billing for water usage.
- Email from a Member asking more about the water meter reading.
- Member emailed asking about the trash can at the South Beach trail not being emptied.
- A Member sent the County Trailer regulations to the office.
- Mainland neighbors have complained about dog poop left on the beach that may/or may not have been left by Herron Island residents and/or guest's dogs while waiting for the ferry.
- Letter from Davies Pearson regarding collections account.
- Letter from the Employment Security Department with a buy down offer.
- Letter from Honey Bucket notifying of a change to fuel charges and terms.

**Finance:** Gary moved to pay the bills for the HMC Management General Fund and HMC Water Department as presented.

He also reported that there would be a Finance Committee meeting Saturday at 9:30.

**Administration:** See the Island Manager's report for the full report of Administration issues.

**Reserve Study:** Claudia reports that an additional benefit of the State required Reserve Study is that improvements on Herron Island are documented and can be reported to the HMC insurance company which helps keep insurance premium increases down.

**Water Operations:** Reminder to please contact the office should you see any freely running water.

**Water Committee:** Water Meeting scheduled for April 11, 2015, at 1:30. See Manager's report for additional comments. Leak list is still being generated and letters go out to property owners should a leak be detected. Check the little red dial on your meter. If no water is turned on in your residence and the red dial is turning you have a leak.

**Fire Department Liaison:** Volunteers are being sought to obtain Fire Engine certification from Fire District 16. Only a certified driver may move the fire engine that is housed in the Community Building.

**Emergency Preparedness:** The updated Region 5 All Hazard Mitigation Plan was accepted by FEMA and the Washington State Emergency Management Division after input from HMC and other jurisdictions. HMC is being asked to approve the Resolution.

**Gary made a motion that the Resolution be approved.** The motion carried.

Maps will soon be available that show four designated 'safe zones' on Herron Island that have little combustible vegetation and can be gathering places for Members should a large-scale fire occur.

**Parks:** Tracy Anspach reporting. An estimate of \$1200.00 plus tax was received to take down two trees at the North Beach. The large Douglas Fir is dead. The wood as a natural material could be used to create a bulkhead and establish a path to the sandy beach.

A float on the North Beach Dock is loose and needs repair. Decision was made to install the docks on the 28<sup>th</sup> of March with start time at noon. High tide is at 5 pm.

Tracy presented a fence proposal for Goodpastor Park. Six or eight volunteers are needed for the work of installing the fence posts and installing the swing set on February 28.

**Gary made a motion to install fencing not to exceed \$5000.00 and to remove two trees at the North Beach not to exceed \$1500.** Motion carried.

**Roads:** Jack Wells reporting. Galvanized culvert at the corner of Maple and W. Herron Blvd has corroded and needs to be repaired. Road maintenance is ongoing for now. The rock delivery should take place in the middle of April. Current estimated cost is \$30,000 to \$35,000 for 1500 tons. Discussion about how much gravel can be put on the barge and suggestion was made that we maximize the gravel purchase since the barge cost is the same for a full load or a partial load. Formula for volume of gravel was discussed. Grader will be pulling rock from the road edges as well as creating a crown. Gravel being made available for Members was discussed. Objective is to get as much gravel as our resources will allow in order to get the most gravel for the lowest costs per ton within the constraints of our budget.

**Ferry and Ramp Painting:** An amendment to the Ferry Access Policy to allow deckhands to receive \$200 in cash to settle delinquencies was discussed. There was also discussion of the amount of cash in the cash box. Finance Committee will consider the amendment to the Ferry Access Policy. The Board with input from the Island Manager, Office Manager, and Auditor, will consider the amount of cash in the cash box.

Second round of construction bid specs for the ramp painting have been received. We are on schedule to go out to bid approximately April 1.

Dolphin replacement project RFP (request for proposal) for engineering is complete. The RFP will solicit alternative solutions that may be cheaper and just as effective and long-lasting as the previously recommended monopoles and tripod dolphins.

**Gary made a motion to accept the RFP (request for proposal) for engineering and send it out. Motion carried.**

**Technology:** Fred Fath continues working on billing for tiered water billing. The possibility of using a technology-based process for collecting ferry fares is also being looked into.

**B.O.O.S.T.E.R.S:** Valentines Dance and Appetizer and Dessert Potluck tonight in the Community Building at 7 pm. Everyone is welcome.

**Beachcomber:** No Beachcomber this month. Monthly Beachcombers resume with the March edition.

**Rumor Control/New Business:**

- Question asked regarding the status of the Land Use Committee.
- Suggestion the HMC properties for sale be reexamined.
- Extension of summer ferry schedule was discussed.
- Member asked if there was any way to prevent the ferry from running when no passengers are present.
- Time frame of ramp painting was discussed. Request was made that information be given to the Members as soon and as often as it becomes available.
- Passenger service while ramps are being painted was discussed.
- Member called for a renewed volunteer effort to save money on HMC projects.

**Executive Session:** Collections will be discussed.

**Since there was no further business, Gary moved that we adjourn the meeting. Motion carried.**

Respectfully submitted,

Pat Zazzo, Recording Secretary

Special Board Meeting Topics

Emergency Preparedness Committee Proposals  
Dolphin Project