

HMC Management Board Meeting Minutes (June 14, 2008)

Call to Order: Fred Fath called the meeting to order at 10:00 AM.

Roll Call: Fred Fath, President/Treasurer, Kathryn Deuster, Vice President, Janet Podell, Secretary; Mike Shettlesworth, Member at Large, Doug Allen, Island Manager. Excused absence: John Dolan, Member at large.

Previous Board Meeting Minutes: **Janet Podell made a motion to accept the May '08 meeting minutes. Motion carried.**

Correspondence: One item of correspondence was received during the month regarding a decision the Board made during last month's meeting.

Finance:

- We are still in the process of converting our Reserve accounts into one Vanguard Money Market fund. As previously reported to the membership, our accounting system has now changed and all transfers into and out of Reserves are individually accountable. Fred Fath reported that current Profit and Loss accounts are in line with expectations with the exception of Ferry fees. But since we are now moving into the high ferry traffic season we expect that the revenues will catch up to budgeted expectations. A member asked about the ratio of ferry fees vs. ferry expenses. The Treasurer did an assessment and found that we expect to be at 33% for this year which is in line with last year's ratio.
- There is a bill payable this month to Aspen Land Survey. This bill is a result of the road survey authorized by the Board and currently underway. The survey company is currently funded up to \$9000 and will stop when the funds have been expended. The membership was reminded that the survey rods/stakes around the island must not be removed. Removal of land survey markings is prohibited by Washington State law.
- **Fred Fath made a motion to pay this month's bills except the Spearman bill as submitted. Motion carried.**

See Island Manager's written report for additional details of the following areas.

Administration:

- One of the new capital projects facing HMC is replacement of the Dolphins at North Beach Marina and both ferry docks. Doug Allen was requested to look for alternate solutions. Spearman Engineering performed an unsolicited review of the Dolphin's condition and submitted a rough estimate of replacement costs. He submitted a bill simply to advise us of the work he has done but stated that he does not expect to get paid against this invoice. He wanted to go on record as having performed the work. We may address this later as the project evolves.
- A Security company has been hired for the July 4th holiday weekend. Since they will be working an overnight shift they will have access to the Community center building for rests and breaks. (They will not have

- access to the HMC office.) We will prepare a list of marching orders for the company. A notice of their presence will be in the June Beachcomber.
- A member in the audience requested that future references to Washington State Law be specific as to the Law number being referenced.
 - There was considerable discussion about HMC policy of providing a list of owner's names and addresses when asked. Doug Allen reported that we are required to do this by law.

Legal:

- There was discussion of the benefits of obtaining additional separate pollution coverage. The question was posed to our current insurance broker and reported out by Doug Allen. This coverage can be obtained for approximately \$1200 per year. While our current policy for P&I contains spill coverage, additional coverage has been recommended. John Farris made a recommendation from the audience that we obtain this additional coverage. **Mike Shettlesworth made a motion to purchase this insurance. Motion carried.** Doug Allen will check to make sure we do not have overlapping coverage when we purchase this new policy. If any part of the new policy is covered under our current plan, we will attempt to reduce the premium amount accordingly.
- Doug Allen discussed the use of donated radios and the repeater during an emergency. We are not currently licensed to use a repeater and it was noted that we get excellent coverage without it. However, there are pockets of areas around the island that have no coverage without the repeater.

Land Use:

- No report

Transportation:

- Vessel fueling – APP (our Ferry refueler) has indicated that if we indemnify them against potential fuel spill incidents, they would go along with the equivalent state compliance plan for over-the-water refueling. Doug Allen reported that he spoke with Jim Strichartz who strongly recommended against this indemnification. Doug then discussed the options available to us as recommended by the Dept. of Ecology. It would involve the purchase of 500' or 1000' of oil containment boom. We could perform our own containment within the first hour following a spill, and rely upon the spill response company after that. This would allow us to meet the 2 hour availability regulation currently in place. This will also reduce the cost to the island for moving the spill containment boat from its home base in Tacoma to Day Island. Further discussion followed and it was determined that our option at this point is to work with APP to resolve the indemnity issue and get further clarification from the Dept. of Ecology.
- Ferry Access policy – Captain John Farris asked about the ferry Crew Pass and requested that we make the benefit the same as the Commuter Pass which would allow family members (spouse, significant other, and dependent children) to use the pass. This would also define the definition of "family member".

Mike Shettlesworth made a motion to make the Crew Pass access the same as the Commuter Pass with the exception that the Crew Pass does not expire. Motion carried.

Rules & Regulations:

- No Report

Emergency Preparedness:

- Defibrillator certification issue still open.

Water:

- Mike Davis reported that the pump house final meter is being obtained.
- Mike is tracking and mapping all of the emergency shut offs on the island.
- Scott Schultz needs training and gear for asbestos pipe handling. The cost for this gear (disposable coveralls and filtered cartridge mask) is under \$100. These funds are already budgeted and approval was not required by the Board.
- It was suggested that Mike Davis' name be included as the Water Department point of contact and will be published in the Beachcomber.
- The completion of the Montgomery Water Plan is underway.

Parks:

- No Report
- Doug reported that a request was made concerning removal of the overhead power lines to the street lamp at North Beach. This is considered a potential hazard to sailboats using the boat launch. Peninsula Light offered to bury the wires if we did the trenching for a one-time charge of \$395. Doug Allen will check to see if we can power the lamp from the pump and remove the overhead line.

Roads:

- Road signs – Repair or replace issue. The issue was tabled until Al Moren is present.

Old Business: None

New Business: None

Boosters:

- Dana Gruber gave the Parks Department a donation of \$1000 from the Boosters to be used for the storage facility that is being constructed at North Beach.

Beachcomber:

- The next Beachcomber will be the June issue. Inputs are required electronically no later than 5:00 PM on Wed. June 18, 2008. The Beachcomber Editor is beachcomber@herronisland.org.

**Adjournment: Mike Shettlesworth made a motion to adjourn the meeting.
Motion carried.**

Respectfully submitted,

Janet Podell
Secretary