

## **HMC Management Board Meeting Minutes (September 13, 2008)**

**Call to Order:** Fred Fath called the meeting to order at 10:00 AM.

**Roll Call:** Fred Fath, President/Treasurer, Kathryn Deuster, Vice President, Janet Podell, Secretary; Judy Grienke, Assistant Treasurer, Eric Bergson, Member at Large, Excused absence: Doug Allen, Island Manager

**Previous Board Meeting Minutes:** **Janet Podell made a motion to accept the August '08 meeting minutes. Motion carried.**

**Correspondence:** Five pieces of correspondence from members were received at the office during the previous month.

### **Finance:**

- Fred Fath reported that the latest data concerning our \$40K carryover of unspent funds from last year's budget has been reassessed and is now \$50K. As previously reported these funds will be applied to upcoming expenses in the next budget year which begins in October.
- This year's dry dock is being funded from the budget (\$40K) and Reserves (\$40K) as planned.
- Year-to-date expenses are on track with a few exceptions for ferry fuel, docks and roads.
- The Treasurer read an email from a member requesting a reduction in the upcoming annual assessment due to current economic conditions. This was discussed by the Board together with the members present. Since the increase was approved by a vote of the membership, it was decided to leave it as is.
- There was a reminder about next month's ferry fee increase (also approved by a vote of the membership). All members holding pre-paid tickets will be required to add a dollar to cover the new fee. Also, there was a suggestion that a notice be placed in the Beachcomber advising members that HMC does not replace lost, destroyed or stolen ferry tickets or commuter passes.
- **A motion was made to pay the monthly bills. Motion carried.**

See Island Manager's written report for additional details of the following areas.

### **Administration:**

- There has been an inquiry from a reporter at the Key Peninsula News concerning recent thefts on the island. The reporter found the information from the HMC website and wanted to know if we would like to have a news article written for the newspaper. The Board declined. This prompted discussion of what information should be posted on the website and how long it should remain there. It resulted in a decision to establish a policy that requires some website postings to be dated and removed within two months. Also the policy would require two Board members to approve any website postings. Janet Podell volunteered to be the Website focal working directly with the HMC Webmaster. **Janet Podell made a motion to approve this plan. Motion carried.**

### **Legal:**

- See Island Manager's report.

### **Land Use:**

- No report

### **Transportation:**

- New ferry nets have been received and installed.
- Captain Farris reported that as a result of discussions during last month's Board meeting (and at the suggestion of a member), he has been shutting down the engines on the ferry when it is prudent and safe to do so. Additionally, the ferry is now traveling at a reduced speed. This has resulted in a savings of about 1 day's fuel during the prior month. This is encouraging and will be continued at the crew's discretion.
- There was extensive discussion concerning the School Board's decision to start school 1 hour later on Wednesdays. This affects the wait time for island children who meet the school bus on the mainland. Should we add an additional ferry run to the Wednesday morning schedule (9:30 am to 10:00 am) to accommodate this change? A cost assessment indicated that each ferry run costs the island approximately \$65 (including fuel and straight time wages). Adding this additional run would certainly benefit the entire membership and it was decided to pilot this plan to see if it pays for itself. The pilot plan would be implemented immediately and would run through June 30, 2009. A decision to implement this as a permanent addition to the ferry schedule would be revisited at that time.  
**Janet Podell made a motion to implement the pilot. Motion carried.**
- Crew expenses during the upcoming dry dock will be processed for reimbursement immediately. Valid receipts for all expenses are required to be submitted. Valid expenditures are pre-approved up to \$2000.
- There was a reminder that there is a broken window in the waiting shed at the mainland ferry dock. Since colder weather is approaching this needs to be repaired quickly.

### **Rules & Regulations:**

- **There was a motion to approve Regina Everett and Eric Bergson as new members of the Rules Committee. Motion carried.**
- Mary Kogut will remain as the Rules committee chairman.
- The Rules Committee is currently resolving a burn ban violation complaint and has received one new complaint filing in the past month.

### **Emergency Preparedness:**

- There was a CPR recertification class held on the island on Sept. 9<sup>th</sup>. All fifteen participants passed. On September 11<sup>th</sup> there was an Emergency Vehicle Training course by Chief Paul Bosch of Fire District 16. All five participants passed. They were Dick Zottman, Mike Shettlesworth, Jack Wells, Mike Davis and Carolyn Snyder.
- Carole Crowley has announced her resignation from the HIEP Chair position. We are looking for a new chairman. Interested parties should contact Doug Allen.
- Two unfinished items remain. 1) The generator needs a cord and plug and needs to be moved. Capt. Farris indicated that he has sent it out for repair. And 2) We are still looking into the possibility of obtaining an air raid siren to be mounted on the Community Center building in the event of an emergency evacuation.

### **Water:**

- It was noted that completion of the Road survey will require an additional \$6K. Before we authorize the additional expenditure we need to understand what remains to be done. The Island manager will be asked to check on the status and report back to the Board at next month's meeting.
- Mike Davis reported that we need to have a better handle on the situation of properties where the owners are absent and there are water leaks or broken pipes on their property.

**Parks:**

- Tracy Anspach thanked all of the volunteers who helped at last month's work party.
- A new work party will be required to remove the small boat docks at the North Beach marina for the winter. It was suggested that October 17<sup>th</sup> would be a good day for this activity.
- There will be a reminder placed in the Beachcomber for members to remove their stored boats at North Beach for the upcoming winter months.
- A new Parking/No Parking sign is ready to be installed at the North Beach marina.

**Roads:**

- See Island Manager's report.
- It was reported that members wishing to volunteer to drive the water truck must have their driver's license on file at the office for insurance purposes.
- It was decided that the posts for our new road signs will be 4 x 4 treated wood. The posts will be purchased and installed next month.

**Old Business:**

- The Golf Cart clinic was a success. Everyone who had their golf carts serviced were very pleased.

**New Business:**

- Eric Bergson has offered to provide a wireless router to the island for hook up at the Community Center. This would provide an Internet Hot Spot for members. The Board will take it under advisement considering security implications, etc.
- A contractor will be on the island Oct. 11 & 12 to winterize members' boats.
- Dallas Amidon has offered to put together a proposal for a "Safe Streets Neighborhood Watch" program for the benefit of all members.

**Boosters:**

- There will be a potluck tonight. This is the last social event scheduled until a new Booster Board is identified.
- The Beachcomber will address the need for volunteers to come forward to serve on the Booster board. Island members have come to enjoy (and expect) community activities throughout the year (holiday weekends, etc.). This will all stop unless new volunteers come forward.

**Beachcomber:**

- The next Beachcomber will be the September issue. Inputs are required electronically no later than 5:00 PM on Wed. September 17, 2008. The Beachcomber Editor is [beachcomber@herronisland.org](mailto:beachcomber@herronisland.org).

**Adjournment: There was a motion to adjourn the meeting. Motion carried.**

Respectfully submitted,

Janet Podell  
Secretary