

WATER COMMITTEE MEETING MINUTES

Date and Time: January 30, 2014 9:30 to 12:15

Attendance: Claudia Ellsworth, Island Manager; Judy Greinke, Chairperson, Kathy Deuster; Janet Podell, Charles Smith, Dana Gruber

OLD BUSINESS:

Legal: Committee reviewed entire Discontinuance of Water Service document and clarified numerous questions/comments. Claudia will update the document with changes so far and the Water Committee will continue to work on it as soon as possible. When complete, this document will be sent to the Board for approval and added to the Herron Island Water Department Administrative and Operating Rules.

Cross Connection: Judy reported that a copy of all checklists is being sent to NWS and the original filed in the member's HMC address file. A checklist form is included in new member packets as a way to notify new members about the Department of Health (DOH) requirement and keep our files up to date.

Rate Study: HMC Board approved another fiscal year of flat rate charges for water usage. This provides time needed to study usage trends and insure billing is working properly. Fred Fath has been working with different average daily water usage amounts as trial run data for our study.

Aquifer: A question came up about the aquifer that supplies our 2 wells and 397 water connections. To check on purity, we are required to have monthly tests for water quality. During our Water System Construction a test was done to see if we can provide adequate pressure and water. Our system produces 1250 gallons of water per minute consistently for 24 hours which is more than adequate for our full build out of 524 connections.

NEW BUSINESS:

Reserves 2014/2015: Committee reviewed details of the Reserve Analysis Document. Comments submitted by the Board were incorporated where applicable. As items become fully funded, contributions in those areas will be stopped.

Budget 2014/2015: Reviewed and discussed line items and project list completions/schedule for our present budget and the next 2014/2015 fiscal year budget.

RECOMMENDATION TO THE BOARD:

Schedule to have the 53 trees located inside the Water Department lots cut down, branches and debris chipped, stumps ground down below grade, and the wood removed. This is the next step toward clearing the area for ROADS Dept. materials storage. The cost is \$7,500 plus tax and will be paid for from water department reserves for maintenance.

Next Water Committee Meeting to be determined.

Submitted by Dana Gruber and Judy Greinke