

# Water Committee

November 8, 2016

10:30 AM

Community Building

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**Meeting called by:** Charles Smith

**Type of meeting:** Committee

**Facilitator:** Charles Smith

**Note taker:** Charles Smith

**Timekeeper:** Charles Smith

**Attendees:** Charles Smith, Janet Podell, Kathy Deuster, Frank Harrison, Andy Thompson, Fred Fath

**Please read:** N/A

**Please bring:** N/A

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## Minutes

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**Agenda item:** New Water Committee Chairperson

**Presenter:** Charles Smith

**Discussion:**

The Water Committee held a discussion on the replacement of the interim chairperson with a more permanent chairperson.

The water committee discussed what specific criteria would be needed in the selection of a chairperson. After a short discussion, the committee decided that at this time we will use the current HMC policy and criteria for selecting a chairperson of a committee.

At this time, the committee will be continuing with the current interim chairperson unless directed by the HMC Board. Further discussion will take place at future meetings.

**Conclusions:**

Will continue with the current interim chairperson.

**Action items**

**Person responsible**

**Deadline**

✓ None at this time.

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**Agenda item:** Revising the Water Billing Base Fee

**Presenter:** Charles Smith

**Discussion:**

We are continuing the discussion on how to identify, track and review water usage and revenue as compared with the Water Department expenses. We are looking to develop an additional spreadsheet that will be included in the Water Billing Application that will help gather the appropriate revenue information. The spreadsheet will include: meter reading date, base fee, each tier, the total revenue, and the number of users in each tier.

This will allow the Water Committee to start to compare revenue generation and expenses. The idea behind getting good detail on this comparison is providing justification for the base fee and costs of each tier. Then, if adjustments need to be made, we will have data that can be used to establish why the change would be made.

More discussion to follow.

**Action items**

**Person responsible**

**Deadline**

✓ Fred will look into developing the spreadsheet for the Water Billing Application

Fred Fath

15 Nov 2016

**Agenda item:** Questions on Water Billing Adjustments

**Presenter:** Charles Smith

**Discussion:**

The following are a list of questions the Water Committee are developing for adjustments to the water Billing.

What do members pay for over 150 AGPD?

What is the costs associated with the over 150 AGPD?

Are we still covering the [water utility] expenses?

What would be the impact of revising the base fee from 150 AGPD to 200 AGPD?

**Action items**

**Person responsible**

**Deadline**

✓ None at this time

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***Other Information***

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**Observers:**

N/A

**Special notes:**

The next meeting of the Water Committee is scheduled for 9:30 AM, 04 October 2016 in the Community Building.

06 February – 1:00 PM

05 March – No Meeting

02 April – 10:00 AM

03 May – 9:30 AM (Remainder of meeting times and dates will be determined as we go)

04 June – 10:00 AM

02 July – No Meeting

11 August – 9:30 AM

03 September – No Meeting

04 October – 9:30 AM

05 November – 10:30 AM

03 December – 10:30 AM